

First Receiver Operations Level Train-the Trainer

Class will authorize trainers to conduct the 8 Hour
First Receiver Operations Initial and 4 Hour
Refresher level class designed and conducted by the
University at Buffalo Toxicology Research Center
and Health Systems Safety

Administered by the UB-TRC

4 days

Cost will be \$775.00

Introduction

- f Rundown of UB FR Initial Course
- f General Procedures
- f Regulatory Requirement

How to give and prepare for a class

- f Pre-planning
- f Room and equipment requirements and
set up
- f Presentation techniques

Basic Training on specific topics

- f Basic training on the specific topics will
cover:
 - f Information to present and discussion of that
material.
 - f Some background info
 - f Resource material
 - f Incorporation of Hospital specific information
 - f Registration breaks, lunch exams and,
evaluation will be discussed during the
administrative procedures portion.

Student presentations (Graded)

- f Students will prepare and give an assigned
topic
 - f Assigned end of day 1 of class
 - f Will be critiqued by fellow students & instructor
- f Student Examination (Graded)

Administrative Procedures

- f Guidebook of administrative procedures
and requirements will be discussed04.001.7 168 r8 2 221.

Refreshers and continuing training

- f How often
- f How to
- f Other kinds of training and continuing education

Authorizing the trainers

- f Program will be modeled after Train-the-Trainer for OSHA Outreach Program.

f Pre-requisites

- f Will be required to have safety background – ER background.
- f Some technical training
- f Has taken FR Initial class
- f Experience
- f UB will review

f Monitoring

- f First class monitored by UB
- f Determination will be made if instructor OK
- f Periodic monitoring visits to ensure compliance and continued excellence.

Authorizing the trainers

f Running classes

- f Set procedures for administration
- f Set topics and topic length
- f Required hands-on

f Continuing Training

- f Refreshers
- f € 0 f